

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, June 16, 2014  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, June 16, 2014 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

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1.01 Welcome - Mr. Lawrence. Board Members in attendance: Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Lee Nagai. Others in attendance, Mr. Briles, Mr. Pletcher, Mr. Bennett, Mrs. Salazar, Mrs. Miller, Mr. Kaminski, school attorney, Mrs. McLiver, Mr. Carlin.

1.02 Pledge of Allegiance - Mrs. Budka

1.03 Recognition of Visitors - None

## **2.0 Consent Agenda**

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Mr. Nagai made motion to remove Item 2.09 from the Consent Agenda, second by Mr. Hayes Motion passed 5-0.

Mr. Lawrence then asked for a motion to approve the Consent Agenda as follows:

2.01 Agenda - June 16, 2014

2.02 Minutes - May 19, 2014

2.03 Financial Reports - Appropriations and Fund Reports

2.04 Vendor Claims - \$377,094.18

2.05 Payroll Claims - \$293,679.90

2.06 Programs - none

2.07 Resignations and Non-Renewals - Jr/Sr High School Math - Kathryn Smith; Boys Basketball Coach and PE teacher - Dean Foster.

2.08 Retirement - none

2.09 - Removed from Consent Agenda

2.10 Leave Notices and Field Trip Notices - May 29 & 30 - Mr. Eskridge's Art class to post office in Hamlet.

2.11 Use of Facilities - none

Motion was made by Mrs. Budka, second by Mr. Nagai.

Discussion followed on a question about school finances and how the corporation is doing as compared to last year. Mr. Briles responded that for example in the general fund, we are half way through the year and only 38% has been expended. He also showed them on the appropriation report how to see how much has been expended in each account. Some accounts may not look very good but the corporation has just received the tax draw and it has not been put into the accounts yet since Mrs. Salazar just returned from vacation. The question was asked about what our tax rate was and also about whether we had taken all of the referendum. The tax rate was set at 19 cents and Mr. Briles responded that the corporation had been advised to take all of the referendum this year.

Motion to approve the Consent Agenda was passed by a vote of 5-0.

Mr. Lawrence then asked for a motion to approve Item 2.09 pulled from the Consent Agenda. Mrs. McIntosh made that motion, second was by Mr. Hayes. Mr. Nagai asked for the administration team to give an overview of the selection process they went through for these hires. Mr. Bennett started with an explanation that first he screened the applications he had received and with a committee made up of teachers from his building they conducted interviews. Mrs. Borkholder is an Oregon-Davis graduate and taught here under an emergency license after graduation from college. A position was not open with us in the elementary so she took a position in Plymouth. This position was advertised as a 1st grade/special education teacher because the number of special needs students has been increasing. As the school year was drawing to a close it was determined that the numbers warranted another 1st grade teacher and it is anticipated that this position will need to follow through into 2nd grade. Mrs. Hinds, Miss Quinn, Mrs. Schwenk and Mrs. Glennon were on the committee. The decision was unanimous for Mrs. Borkholder. Mrs Borkholder does brings project based learning and has had some basic STEM training. For the elementary PE position there were 3 candidates and one back out so 2 were interviewed. Mr. Estok, Mr. Todd Briles, Mrs. Cooper and Mr. Bennett sat on that committee. Once again it was a unanimous decision. Miss Minix is an Oregon-Davis graduate. She explained what her classroom would look like with approaching a whole approach to educate about a sport and get all children involved. For the exploratory science they were looking for project based learning experience and science. The pool was much smaller with those criteria. Mrs. Stone was the only one that actually came to interview after speaking with all the candidates. She has SLED training through Purdue which is science learning through engineering design. She has taught for the last 2 years at Riverside in Plymouth and may be one of the strongest candidates coming to the school next year. SLED training is also tied to project based learning and project lead the way that is tied to the program in the junior high.

Mr. Pletcher discussed 2 new hires for the Jr/Sr High School. He started also by screening applicants through the applictrack program. Mr. Hollenbaugh comes with a wealth of

experience and background in Industrial Technology and will be getting his Project Lead the Way training this summer in Terre Haute. He is excited to join the staff. He has had the experience with the Lab Volt and will be able to help with getting that revitalized and going. The special education position had 4 applicants and Mrs. Bianca Ash received the recommendation. Mrs. Temme and Mr. Pletcher interviewed the applicants. Mrs. Ash has a lot of experience and had wonderful references. She is coming from Culver and has a lot of experience with RTI (response to intervention—identification process used to determine if a child has special needs). She was the best of the 4 candidates. In summary, all positions were advertised, there were multiple applicants and interviewed multiple applicants and ended up selecting the most qualified from the references and interviews.

Question was raised about the renewal of HS guidance counselor. Mr. Nagai made a motion to remove and table the renewal of the HS guidance counselor, second was by Mrs. McIntosh. Motion passed 5-0.

Mr. Nagai made a motion to remove the appointment of Pre-School teacher Dawn Lawrence from item 2.09. Second by Mr. Hayes. Motion passed 5-0.

Mr. Lawrence then asked for a vote on the remaining items on Item 2.09. Head Cook Jr/Sr HS, Cook Jr/Sr HS, Dishwasher Jr/Sr HS, Industrial Technology Teacher, Title 1 Aide, 1st Grade Teacher, Elementary PE Teacher, Exploratory Science Teacher, Jr/Sr High Special Education Teacher, School Psychologist, Renewal of Title 1 Counselor, renewal of bus drivers, custodians, cafeteria staff and extra-curricular as presented. Motion passed 5-0.

2.09 Employment and Transfers - Head Cook at Jr/Sr High School - Toby Mattson  
Cook at Jr/Sr High School - Liz Chastain  
Jr/Sr High School Dishwasher - Patricia Camp  
Industrial Technology Teacher - Scot Hollenbaugh  
Title 1 Aide - Morgan Ferch  
Pre-School Teacher - Dawn Lawrence  
1st Grade Teacher - Amy Jo Borkholder  
Elementary PE Teacher - Aubrey Minix  
Exploratory Science - Allison Stone  
Jr/Sr High School Special Education Teacher - Bianca Ash  
School Psychologist/RTI Coord/Case Conf Recorder - Kari Camery  
Renewal of High School Guidance - Deb Ecker  
Renewal of Title 1 Counselor, Testing Coordinator, Grant Specialist/Special Education - BJ Awald  
Renewal of Bus Drivers, Custodians, Cafeteria Staff and Extra-Curricular as presented

Mr. Nagai then made a motion to approve the pre-school teacher position, second by Mrs. Budka. Mrs. McIntosh asked for a discussion of this selection. Mr. Bennett explained that it is technically a non-certified aide position. He had 3 individuals that interviewed. Mrs. Lawrence had very strong recommendations from the teacher she worked with. Mr. Bennett

was very impressed watching her grow in her aide position. She is currently going to school for early childhood. It was advertised, several applicants and several interviewed and the best candidate was selected. Motion passed 4-0 with Mr. Lawrence abstaining.

### **3.0 Discussion/Action Items**

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Item 3.01 Consideration of advertising for bids to purchase gasoline and diesel fuel for the 2014-2015 school year. Motion made by Mr. Hayes, seconded by Mr. Nagai. Discussion followed concerning the high cost of fuel at this time of year. The board will have the opportunity to look at the bids in July and decide if they want to accept any at that time. Mr. Briles also said that it is the corporation's intention to eventually get rid of the storage tanks on the school property thus reducing the risk insurance in that area, and resolving the issue of additives needed in the winter. The possibility of using cards issued to the bus drivers at the coop and being able to track purchases of fuel more completely. The board decided to go ahead and advertise for bids and continue their discussion when bids are received.

Motion passed 5-0.

Item 3.02 Consideration of a one-time stipend of 1.9% of current salaries for 2013-2014 teachers. Motion made by Mrs. McIntosh, second by Mrs. Budka. Discussion—Mr. Briles have worked extremely hard and are the 2nd lowest salary base in the state. They have not received any raises in the past 7 years and he feels they deserve it. The corporation has pinched all year and they have been part of that process. The comment was made we need to maintain and improve and show appreciation to the staff. Motion passed 5-0.

Item 3.03 Consideration of declaring outdated/discarded kitchen equipment as junk. Motion made by Mr. Hayes and second by Mr. Nagai. These are all items that are no longer used in our kitchen. Motion passed 5-0.

### **4.0 Other Business Items**

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4.01 Approval of 2015 Budget Calendar and Meeting Schedule. Motion made by Mrs. Budka, second by Mrs. McIntosh. Motion passed 5-0.

### **5.0 Curriculum**

Mr. Carlin was present to give an update to the board on the supervised agriculture experience, FFA and the past school year. Mr. Carlin is confident that the students in SAE will be able to accomplish their projects. FFA will be traveling to the State Convention this week. Other activities this summer is the lemon shake up booth at the fair, also the tractor show and ag career booth.

### **6.0 Informational Agenda Items**

6.01 Board Member Reports - Mr. Hayes reported on the boys basketball program, tournaments are coming together and thank you to Mr. Pletcher for hosting the team for lunch while they were at Bethel.

Mrs. McIntosh thanked Mr. Pletcher for allowing her to hand her daughter her diploma.

6.02 Superintendent/Principal Reports - Mr. Bennett - with losing quite a few staff members it has been an emotional end to the year. They helped him shape his philosophy as a principal and helped him to learn his strengths and areas to improve. He is also excited with the new hires for this next year.

Mr. Pletcher thanked everyone for his first year. He is looking forward to many things personally to work on as an administrator and with his staff. All things considered the school year went well. Continuing to try to figure out how we get the junior high straightened out and working with Mr. Bennett to continue to build bridges between buildings are some of the things he is looking forward to.

Mr. Briles - wanted to bring their attention to the grounds and how hard the staff is working this summer. The custodial staff is down one person this summer so they are working very hard. Mr. Bennett and Mr. Pletcher have been working with Mr. Briles to plan the first few days of the new school year. He also made mention that some of the staff that was hired tonight are former students that are returning and want to teach here and contribute to the community. The end of the school year was fantastic. He also mentioned that the staff Mr. Pletcher hired last summer produced some great teachers at the Jr/Sr High School this past year. He also thanked the board for the opportunity this year to be superintendent.

Mrs. Budka said she is so proud of how the school came together this year.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Motion Mrs. Budka, second Mr. Hayes. Motion passed 5-0. Meeting adjourned at 7:27 PM.

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Kurt Hayes, Secretary

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Minutes recorded by Julie McLiver

