

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, July 18, 2016  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, July 18, 2016 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

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1.01 Welcome - by Chris Lawrence. In Attendance: Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Dr. Harman, Hayley Windbigler, Nicholas Dance, Rebecca Berg, attorney, Nikki Salazar, Brenda Miller, Julie McLiver, absent Lee Nagai (delayed will join the meeting in progress).

1.02 Pledge of Allegiance - led by Mrs. McIntosh

1.03 Recognition of Visitors - none to recognize

## **2.0 Consent Agenda**

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2.01 Agenda - July 18, 2016

2.02 Minutes - June 13, 2016

2.03 Financial Reports - Appropriation Report, Fund Report, Deduction Checks Posting Report, Extra-Curricular Reports

2.04 Vendor Claims - \$886,340.45

2.05 Payroll Claims - \$227,110.27

2.06 Programs - none

2.07 Resignations and Non-Renewals - HS Social Studies Teacher, Ryan Julian

2.08 Retirement - none

2.09 Employment and Transfers - Volunteer Boys Basketball Coach, Charlie Winger; Jr/Sr High School Evening Custodian, Cara Green; Jr/Sr High English/Language Arts Teacher, Nicholas Dance; Jr/Sr High English/Language Arts Teacher, Hayley Windbigler

2.10 Leave Requests - none

2.11 Use of Facilities - 6/25/16 - Starke County Sheriff's Department, Elementary Gym  
6/10/17 - Alumni Association, High School Cafeteria

8/15/16-5/19/16 - Starke Co. Youth Club, Jr/Sr High Media Ctr, FACS  
room, greenhouse and gym as available

8/15/16-5/19/16 - Starke Col Youth Club, Elementary Rooms 126, 127,  
library, cafeteria, gym as available

Motion to approve Consent Agenda was made by Mrs. Budka, seconded by Mrs McIntosh. Mrs. McIntosh raised the question about balances in some of the Class extracurricular accounts. Dr. Harman is looking into this and will have a resolution to this situation in the future.

At this time Mr. Lawrence asked to add the addendum Item 2.09 Elementary Part-time Evening Custodian, Charlie Winger. Mr. Hayes made this motion and Mrs. Budka seconded. Mrs. McIntosh asked if we knew how long Ms. Kwist will be off on medical leave. Dr. Harman said he does not know but is working on that. Since there was no further discussion motion passed 4-0.

### **3.0 Discussion/Action Items**

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3.01 Recommendation to approve Memorandum of Understanding with North Judson-San Pierre regarding shared services for speech pathologist.

Motion to approve was made by Mrs. McIntosh, second by Mr. Hayes. Schedules between the two schools are being reviewed to make sure they will work for both schools.

Motion passed 4-0.

3.02 Recommendation to approve NEOLA Policy Updates: 0130; 1220; 1240; 1241; 1543; 1615; 1617; 2221; delete 2461 - renumbered to 5605; 2700; 3124; 3131; 3215; 3217; 4215; 4217; 5114; 5320; 5512; 5605; 5772; 5830; 7217; 7434; 8311; 8432; 8500; 8510; 8540; 9210; 9270

Motion to approve was made by Mr. Hayes, second by Mrs. Budka. Dr. Harman thanked Mr. Dermody for getting us on track to bring the policies up-to-date. Once everything is up-to-date we will be in compliance. Motion passed 4-0.

3.03 Recommendation to approve Seclusion and Restraint Plan

Motion made by Mrs. McIntosh, second by Mr. Hayes. The policy has been previously approved. One item in the plan is training that will be occurring annually. Dr. Harman will be working with the principals to make sure this is taking place. Motion passed 4-0

3.04 Recommendation for Transfer Student Limit

Motion was made by Mrs. Budka, second by Mrs. McIntosh. This is something that should be done annually and will be published on the website. Oregon-Davis will take transfer students but, should there be a flood of students in a grade level which would cause the corporation to hire more staff, caps may be utilized on class size. Motion passed 4-0.

#### **4.0 Other Business Items**

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##### 4.01 Recommendation to approve publishing Annual Financial Report

Motion made by Mr. Hayes, seconded by Mrs. McIntosh. This is required annually by state statute and must be published in August. Motion passed 4-0.

#### **5.0 Informational Agenda Items**

5.01 Superintendent/Principal Reports - Dr. Harman introduced and welcomed our new teachers Nick Dance, who will be teaching junior high English, and Hayley Windbigler who will be teaching English in the high school.

The report on why students leave Oregon-Davis will be brought back at a later date to give Dr. Harman time to gather information.

Dr. Harman asked the Board members to be looking at dates for an upcoming executive board meeting for board member training and employee job performance. An email will be going out to get feedback on dates from the Board members. He will also be contacting board members about a work session to discuss open gym, open pool and board scholarship and also looking at possibly December for a Board Retreat. School Board Association Fall Retreat should be in September.

Mr. Nagai arrived.

In August Dr. Harman will provide Board members with a spreadsheet regarding the budget and a snapshot of each fund so they can have a clear picture of where the corporation stands.

The Open House is scheduled for August 3rd from 5-7 pm. We will be having brats, hot dogs, chips and drinks. Publicity for this event will be starting this week. Our teachers will be invited early to eat and then go back to their classroom before the open house starts.

Teacher workday will also be August 3rd. A continental breakfast will be held at 7:30 for the staff, with the meeting starting at 8:00. Board members are invited to attend if they desire. The kick off meeting should only last until 9:30. Dr. Harman will then be meeting with the non-certified staff and providing them with a non-certified handbook. He will also provide a copy of that and the administrative handbook to the Board members.

Dr. Harman also thanked everyone that took part in the fair. He has some ideas to improve the booth for next year.

Dr. Harman has asked that the principals provide a summary of good and bad in their buildings that will be included in the Board Packet. He will not require the principals to be at each Board Meeting.

5.02 Board Member Reports - Mrs. Budka said there were many good comments received about the new superintendent at the fair. Mr. Nagai thanked staff members that took the time to come out and helped with the booth. Mr. Lawrence welcomed Dr. Harman.

5.03 Staff Member Reports - none.

5.04 Requested Visitor Participation - none

5.04 Adjournment - Mr. Lawrence asked for a motion to adjourn which was made by Mrs. Budka, seconded by Mr. Hayes. Motion passed 5-0. Meeting adjourned at 6:57 pm.

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Shirley Budka, Secretary

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Minutes recorded by Julie McLiver