

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, October 10, 2016  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, October 10, 2016 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

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1.01 Welcome by Chris Lawrence. In attendance: Chris Lawrence, Kurt Hayes, Shirley Budka, Andrea McIntire, Lee Nagai, Dr. Harman, Danielle Pinkham, Kennedy Ash, Amanda Lester, Bianca Ash, Nicole Salazar, Rebecca Berg (School Attorney), Julie McLiver

1.02 Pledge of Allegiance

1.03 Recognition of Visitors - High School Band. The Band was commended for their First Place finish in the Marching Band Division at the September 23rd Fall-O-Ween. Ms. Lester commented that she received many compliments on a well done appearance by the band.

## **2.0 Consent Agenda**

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2.01 Agenda - October 10, 2016

2.02 Minutes - September 12, 2016 Regular Meeting, September 26, 2016 Special Board Meeting, September 26, 2016 Work Session

2.03 Financial Reports - Extra-Curricular Reports, Deduction Checks Posting Report, Appropriations Report, Fund Report

2.04 Vendor Claims - \$396,229.20

2.05 Payroll Claims - \$377,517.49

2.06 Programs

2.07 Resignations and Non-Renewals - Colleen Kwist, Custodian; Kaylee Slone, Jr. High Cheerleading Coach

2.08 Retirement

2.09 Employment and Transfers - Jr/Sr High School 2nd Shift Custodian - Karlee Marsh;  
Elementary 2nd Shift Custodian - Cassidy Morris

2.10 Leave Requests and Field Trip Requests -

Leave Requests

10/13	Jeff Messer, NIESC Meeting, Mishawaka
11/6-7	Maggie Vogel, ICTM Conference, Indianapolis
11/9	Nikki Salazar, Komputrol Annual User Meeting, Wabash
11/10-11/12	Jesiah Clemons, HECC Conference, Indianapolis
11/20-11/22	William Bennett, Tim Pletcher, IN Fall Principal's Conf., Indianapolis
10/7 & 1/13	Maggie Vogel, ISTEP+ 10 preparation, Plymouth
10/24	Tim Pletcher, Maggie Vogel, Nick Dance, Deb Ecker, Pivot Inspect Report Training, KVHS, Wheatfield, IN
11/3	Amanda Lester, Teachers Workshop IMEA, Butler Univ., Indianapolis

Field Trip Requests

10/13	7th Grade to Co. Annual Manufacturers Day, Knox Middle School
10/19-21	Grades 10-12 FFA Representatives to National Convention, Indianapolis
10/26	Grade 3 to Fair Oaks Farm
10/31 & 11/1	5th Grade to Beyond Boundaries Challenge Course, Valparaiso

2.11 Use of Facilities

Mr. Lawrence asked for a motion to approve the Consent Agenda. Motion was made by Mr. Hayes with Mr. Nagai seconding. The only discussion concerned the claim for copier expenses in the vendor claims. Through the contract on the copiers, the corporation pays a set amount for numbers of copies, color and black and white, while Adams-Remo covers the toner and all repairs. Mrs. Salazar will prepare an analysis of costs for the Board to review.

Motion passed 5-0.

**3.0 Discussion/Action Items**

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3.01 Adoption of the 2017 Oregon-Davis Corporation Annual Budget

Motion was made by Mr. Nagai and seconded by Mrs. Budka. A brief discussion was held explaining how the tax rate is arrived at with the factors of Assessed Value and Levies.

Motion passed 5-0

3.02 Recommendation to approve Extra-Curricular Stipends as per attached listing

This is to approve Extra-Curricular positions for this school year per the new Master Contract. A listing of the individuals and positions they will be filling is attached to the official minutes.

Motion passed 5-0.

3.03 Recommendation to approve Employee CPR Training.

Motion was made by Mr. Nagai and seconded by Mr. Hayes. A brief history was given by Dr. Harman on how the corporation has paid for this training in the past. The corporation has always paid for the training, but staff had to leave their positions and substitutes had to be employed to accomplish this training. This is a great benefit for certified staff that needs the CPR certification for their licenses and it is a great benefit for the corporation to have other staff members certified in CPR. This year training will occur after school and on a Saturday to help cut the necessity for staff to leave their positions and the need for substitutes. The corporation will still pay for the cost of the training itself.

Motion passed 5-0.

3.04 Recommendation to approve NEOLA Policies 100, 1411, 1422, 1521, 1543, 1662, 2221, 2260, 2411, 2700, 3120.06, 3121, 3122, 3124, 3140, 3141, 3142, 3211, 3220, 3362, 4121, 4122, 4211, 4362, 5111, 5112, 5130, 5200, 5320, 5460, 5517, 5530, 6152, 6520, 7300, 7310, 7510.01, 8121, 8330, 8400, 8420, 8455, 8470, 8600, 9160, and reject Policy 8500 (approved in July)

Motion was made by Mr. Nagai and seconded by Mrs. Budka.

Motion passed 5-0.

#### **4.0 Other Business Items**

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#### **5.0 Curriculum**

#### **6.0 Informational Agenda Items**

6.01 Superintendent/Principal Reports - Dr. Harman commented that the two new custodians seem to be settling in well. They were first brought in to be trained by the day time custodians before they were moved to the second shift and this seemed to smooth that transition.

Remediation is being looked at to start in January and go through March for two days each week. The elementary will use NWEA Testing for a benchmark and the Jr/Sr High School will use Inspect to get their assessments. This remediation will be at the same time as Youth Club and therefore those students will be able to ride the same bus home that youth club members ride. Grants are being examined to use for the costs involved so that this can be sustained in the future. By doing this, the administration is looking at holding an enrichment program over Spring Break.

At the JESSE meeting Dr. Harman attended this morning, a third calendar option was offered that cuts spring break to one week and the start of school would be moved back one week. Dr. Harman will send the Board this calendar option for them to study. Dr. Harman would like to see the calendar for next year adopted by the the end of February. Last year the calendar was adopted in February.

The official count for enrollment was 595. As far as enrollment, the administrators are working on standardizing the in-house form used to report student entry and withdrawals.

Dr. Harman reported that Mr. Carlin has documented the work he did for the Summer Agriculture Experience and is now approved to be paid for his service.

The preschool Facebook page has pictures from last Friday's reading of Snow White and the Seven Dwarfs in the elementary school. Guest readers are brought in each Friday to read to the Kindergarten. Last Friday that was expanded to preschool and first grade. The students enjoyed the reading and the staff feels this is a good way to get these young students excited about reading.

6.02 Board Member Reports - Mr. Nagai again congratulated the band on the hard work they have been doing and for the recognition they have received.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Mr. Nagai made a motion to adjourn the meeting with Mrs. Budka seconding the motion. Motion passed 5-0. The meeting adjourned at 7:07 pm.

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Shirley Budka, Secretary

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Minutes recorded by Julie McLiver