

OREGON-DAVIS SCHOOL CORPORATION

**Monday, November 14, 2016
Regular School Board Meeting, 6:30 PM**

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, November 14, 2016 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1.0 Call to Order

1.01 Welcome by Mr. Lawrence. In attendance: Chris Lawrence, Kurt Hayes, Shirley Budka, Andrea McIntosh, Lee Nagai, Nikki Salazar, Annette Ferch, Brenda Miller, Julie McLiver, Dr. Harman.

1.02 Pledge of Allegiance - led by Annette Ferch

1.03 Recognition of Visitors - no visitors

At this time Mr. Lawrence asked for a motion to add addendum Item 3.03 to the Agenda. Mr. Hayes made that motion with Mrs. Budka seconding. Motion passed 5-0.

2.0 Consent Agenda

2.01 Agenda - November 14, 2016

2.02 Minutes - October 10, 2016

2.03 Financial Reports - Deduction Checks Posting Reports, Appropriation Report, Fund Report

2.04 Vendor Claims - \$444,774.00

2.05 Payroll Claims - \$382,186.69

2.06 Programs

2.07 Resignations and Non-Renewals

2.08 Retirement

2.09 Employment and Transfers - 5th Grade Boys Basketball Coach, Chance Harden; 6th Grade Boys Basketball Coach, Todd Seese; 7th Grade Boys Basketball Coach, Scott Taylor; Varsity Swim Coach, Todd Briles; Junior Varsity Boys Basketball Coach, Zac Johnston; Junior Varsity Girls Basketball Coach, Aubrey Lady; Varsity Baseball Coach, Travis Minix

2.10 Leave Requests and Field Trip Requests -

Leave Requests

10/28 Sarah Hardin, Melissa Edwards, Tammy Whitcraft, April Max; EES Curriculum Mapping, OD

11/4 Todd Briles, Amanda Smith, Dean Corey, Jodi Pucel, EES Curriculum Mapping, OD

11/6-7 April Max, Tammy Whitcraft, ICTM Conference, Indianapolis

11/11 Lisa Glennon, Kris Hinds, Bonnie Schwenk, Heather Quinn, Kim Bachert, EES Curriculum Mapping, OD

11/11 Margarita Bope, Live2Lead, Heartland Center

11/16 Debra Ecker, Reality Store, Knox Middle School

2/27-5/30 Elizabeth Cooper, Maternity Leave

3/01-5/30 Aubrey Lady, Maternity Leave

Field Trip Requests

11/16 Grade 8, Reality Store, Knox Middle School

2.11 Use of Facilities

Motion to accept the Consent Agenda was made by Mrs. McIntosh with Mr. Nagai seconding.

Mr. Hayes in reviewing the coaches being approved asked who is coaching the Boys 8th Grade Team. Mr. Joel Johnston was previously approved for that position.

Motion passed 5-0.

3.0 Discussion/Action Items

3.01 Recommendation to approve NEOLA Policies: Policies 120; 2271; 2421; 2510; 5200; 5460; 5461; 5540; 6111; 6152; 8510; 8531; 8540; 8606 (Policy 5840 was adopted 5/23/16)

Motion to approve NEOLA Policies was made by Mr. Nagai with Mr. Hayes seconding. Motion passed 5-0.

3.02 First Reading of Technology Agreement

Motion to approve First Reading of Technology Agreement was made by Mrs. McIntosh with Mrs. Budka seconding the motion. In December this item will be brought back to the Board for a vote of approval. The current policy is not very specific. This proposed agreement has more information and specifications. It is uniform for K-12 and will be put into place for consistency in using our technology devices, licenses and software.

3.03 Professional Services Agreement between LaPorte Physician Network and Oregon-Davis School Corporation

Motion was made by Mr. Hayes with Mrs. Budka seconding the motion. This is a pilot program to have the use of an athletic trainer for four months from November 15th - March 15th of 2017. Cost is \$1725/month. Baseline concussion testing will be done for all athletes. The trainer will

be available for all athletes even if their sport is not in season yet. The trainer will also be reviewing all athlete's physicals and will maintain records. A copy of this contract is attached to these minutes.

Motion passes 5-0.

4.0 Other Business Items

5.0 Curriculum

6.0 Informational Agenda Items

6.01 Superintendent/Principal Reports - Congratulations to Mrs. Cooper and Mrs. Lady on maternity leaves. These openings will be posted soon.

Under curriculum, ISTEP results are still delayed, tentatively scheduled to be released on Nov. 15th but they are still embargoed to the public. Mr. Pletcher, Mr. Bennett, Mrs. Awald, Ms. Vogel and Dr. Harman will be attending a conference in Fort Wayne on Nov. 16 and 17 for the SDN Grant. They will be working on an action plan. This Saturday and a Saturday in December and Thursday December 22 teachers will be working on curriculum mapping. They will be working in departments and will be paid a \$100 stipend for attendance. Over 20 teachers are signed up for this Saturday.

Remediation Planning. Once a month Dr. Harman, Nikki and BJ meet to review grants to make sure the corporation is staying within those grant budgets. Remediation is being planned for January, February and March on Tuesday and Thursday. Dr. Harman has talked with Youth Club to share bus transportation on those days. On Wednesday evening, while they are at the SDN conference they are going to be working on the High Ability Grant and discussing an academic camp such as a CSI or robotics camp during spring break or the first part of June.

Curriculum development is going smoothly and Dr. Harman has heard positive comments from the teachers on this process. The teachers appreciate having time to work on this and having a roadmap for curriculum K-12. Professional Development takes place for 2 hours every month. Dr. Harman always does an activity to mix them up.

As a small school OD only has so much revenue so they are looking at grants. The consultant the corporation is working with is trying to get schools to go together to hire a grant writer and let that person search for grants for the school to apply for. Dr. Harman will bring this idea back in December to discuss.

Dr. Harman shared the monthly budget with the board.

December 1st the Fair Labor Standards Act will have new rulings go into effect governing overtime. Based on the advice of our attorney there will need to be some changes made as far as overtime pay. All overtime will still need to be approved by the superintendent prior to working the overtime. Dr. Harman has a few employees to talk to and will be bringing this issue back in December to the Board.

Go Solutions Group is the organization that handles our medicaid claims. Dr. Harman has a new agreement that will need to be signed.

Strategic Plan Update. Dr. Harman has created an excel spreadsheet and all department heads have access to this document and are updating it for their department. He is asking them to complete it by December 5th. Performance Services is also working on their recommendations. Dr. Harman would like to have a work session in January to go over these lists so they can prioritize the items on this spreadsheet.

Dr. Harman reminded the board that the reorganization meeting will be in January and they need to start thinking about officers for next year.

Dr. Harman also shared building reports. From the Elementary, the Oregon-Davis Elementary Student Council will be organizing dress up days at the elementary this week. Students will bring in 50 cents to donate to our "Give it Back Day" families. We will also hold our annual give it back day activities on Tuesday, November 22. All monies will be used to purchase food gift cards for some of our greatest families in need. On Thursday, November 17, the Spell Bowl team will compete at North Judson at 5:00. Good luck to all the students and Mrs. Bachert, Mrs. Hardin, and Mr. Corey for helping with this year's academic teams. This years Music Program will be Thursday, December 15, at 6:00 in the elementary gym. The program will feature K-4th grade this year.

From the Jr/Sr High School: We had 45 veterans show up for our Veterans Day presentation on the 11th. We are very pleased with the turnout and the program went well. Thanks to OD grads Hannah Clark and Jackson Green for returning to perform. Jackson played taps, and Hannah sang the National Anthem. As a side note, Hannah was really impressed with the new sound system. A special thanks to the 10th graders, Mrs. Ash, Miss Lester, Mr. Wolff, Mr. Carlin, and Mr. Hogan for making this year's presentation a success. Curriculum mapping continues to go well at the Jr/Sr. High School. On Monday, we completed our last initial training, and teachers will continue to build their maps. Last week, 10th and 11th graders completed their PSAT and the 11th graders took ACCUPLACER. As soon as this data gets back it will be examined. Students who show a need will again be encouraged to take SAT remediation with Ms. Vogel on Tuesday and Thursday. Mrs. Budka will offer assistance to those students who need help based on ACCUPLACER scores.

On a sad note, Mr. Eskridge's father passed away after a long illness. The funeral was held today (Nov. 14) and the boys basketball team attended to give their support to Mr. Eskridge.

Dr. Harman attended a JESSE meeting earlier in the day and it was reported that Oregon-Davis had 100% on their special education compliance report.

From Food Service, in October 83% of students in attendance ate school lunch compared to 69% for the same time last year.

The cookies and card on the table are for the school board and are from the Mabel Paul family in appreciation of the kindness and support offered during the loss of their mother.

A question was asked about the Wiers Contract. That contract will terminate in December and Bobby and Mark have already been transitioning to doing maintenance work on the buses.

A question was asked about whether the public has been informed on the E-Learning Days plans. Information will be going out. The snow make up day on February 20th will be an E-learning day. Teachers will be required to submit their lesson plans to their building principal prior to that date for approval. Teachers will still report to school that day to have e-learning office hours for the students and then work in departments to continue working on curriculum.

Dr. Harman is waiting on a quote for snow removal to get everything set in place before the snow flies.

Students did attend Manufacturers Day.

Dr. Harman toured facilities today at Plymouth in regards to vocational offerings. Dr. Harman has talked with Albert Hanselman to set up a time to take Mr. Pletcher, Mr. Bennett, Mrs. Awald, Mrs. Ecker and Mr. Estok on a tour of all CTE programs available to our students.

Crossing report. Currently we have three students in attendance. We have had one student complete graduation requirements through this program.

A question was asked about the calendar. Dr. Harman is looking to bring a recommendation to the board that they go back to one week of spring break and start a week later.

6.02 Board Member Reports - none

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Mr. Lawrence asked for a motion to adjourn the meeting. Mr. Nagai made that motion with Mrs. Budka seconding the motion. Motion passed 5-0. Meeting adjourned at 7:44 P.M.

Shirley Budka, Secretary

Minutes recorded by Julie McLiver