

# OREGON-DAVIS SCHOOL CORPORATION

Monday, January 13, 2014  
Special School Board Meeting, 1:00 PM

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Special Session on Monday afternoon, January 13, 2014 at 1:00 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## 1.0 Call to Order

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1.01 Welcome - Chris Lawrence. In attendance - Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Lee Nagai, Greg Briles, Nikki Salazar, Julie McLiver

1.02 Pledge of Allegiance - Kurt Hayes

### 1.03 "Oath of Office" of School Board Members - Corporation Attorney

(for Board Members: Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Lee Nagai) This item was tabled for the next meeting on January 20, 2014 since the attorney was not present to administer the oath.

### 1.04 Re-Organization of the School Board

Superintendent/Past Corporation President/Newly Elected Officers

1. **President** of the School Board. Mrs. McIntosh nominated Mr. Lawrence for president. Mrs. Budka seconded the nomination. Motion passed 5-0.
2. **Vice-President** of the School Board. Mr. Hayes nominated Mrs. McIntosh for vice-president. Mrs. Budka seconded the nomination. Motion passed 5-0.
3. **Secretary** of the School Board. Mrs. Budka nominated Mr. Hayes for secretary. Mrs. McIntosh seconded the nomination. Motion passed 5-0.
4. **Treasurer** of the Corporation. Mr. Briles recommended appointing Nicole L. Salazar as Treasurer and Brenda Miller as Assistant Treasurer for the Oregon-Davis School Corporation 2014-2015 school term. Mr. Nagai made the motion, Mr. Hayes seconded the motion. Motion passed 5-0.
5. **Corporation Attorney**. Mr. Briles recommended retaining Newby, Lewis, Kaminski & Jones Law Firm as legal counsel for the 2014-2015 school term, with Mr. William S. Kaminski serving as our corporation attorney. Mr. Nagai made the motion, Mrs. Budka seconded the motion. Motion passed 5-0.
6. **Representative to serve on the JESSE and Vocational Education Boards**. Mr. Briles recommended allowing an administrator to serve on this board. (In the past it has been the Superintendent who has been appointed to serve in this capacity.) Mr. Nagai made the motion, Mrs. Budka seconded the motion. Motion passed 5-0.
7. **Recording Secretary for Board Meetings**. Mr. Briles recommended appointing Julie McLiver, the Corporation Central Office Secretary, to serve as recording secretary for school board meetings. Mr. Nagai made the motion, Mr. Hayes seconded the motion.

- Motion passed 5-0.
8. **School Board Meeting Dates.** Mr. Briles recommended establishing the third Monday of each month as the Regular School Board Meeting Date, with the option to call Special School Board Meetings whenever needed as determined by the Board President or the Superintendent of Schools. Motion made by Mr. Nagai, seconded by Mr. Hayes. Motion passed 5-0.
  9. **School Board Times.** Mr. Briles recommended establishing 6:30 p.m. (local time) as the time for meeting in Regular School Board Meetings, with the option to make adjustments for such things as time change, executive sessions, special meetings, etc. Motion made by Mrs. McIntosh, seconded by Mrs. Budka. After a brief discussion it was decided to leave the time where it is set. Motion passed 5-0.
  10. **Salaries for School Board members.** Mr. Briles recommended continuing to pay school board members a stipend of \$500 per year and \$50 per meeting based upon attendance with half payable on each December 31st and June 30th. Motion made by Mrs. McIntosh, seconded by Mr. Hayes. Motion passed 5-0.
  11. **Salary for School Board Attorney.** Mr. Briles recommended to continue to pay Mr. William S. Kaminski a retainer fee of \$12,500 per year (paid quarterly) as per inclusions and exclusions which were adopted with December 17, 1991 resolution and allow up to \$1,000 additional for professional in-services and conferences which deal specifically with education and current laws dealing with education. Motion made by Mr. Nagai, seconded by Mr. Hayes. After a brief discussion it was decided to request a copy of the 2013 billing per hour. Motion passed 5-0.
  12. **Designate Newspaper for Publication Notices.** Mr. Briles recommended designating the Starke County Leader newspaper for the publication of notices (as per I.C. 5-3-1-4.) Mr. Nagai made the motion, seconded by Mr. Hayes. Motion passed 5-0.

## **2.0 Discussion/Action Items**

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- 2.01 Consideration of adopting Fiscal Goal for 2013-2014 school year. Mr. Nagai made the motion, Mrs. Budka seconded the motion. After a brief explanation the motion passed 5-0.
- 2.02 Consideration of "Conflict of Interest" Disclosure Statements. Motion made by Mr. Hayes, seconded by Mr. Nagai. Motion passed 5-0.
- 2.03 Consideration of advertisement and publication of the 2012-2013 Annual Performance Report (in accordance with Indiana Code 20-1-21). Motion made by Mrs. McIntosh, seconded by Mrs. Budka. Motion passed 5-0.

## **3.0 Other Business Items**

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## **4.0 Informational Agenda Items**

6.01 Board Member Reports - Mr. Nagai reminded board members to contact their legislators since they are now in session to encourage them to support better school funding. He also voiced support for the Farm Bureau organization and their support of rural schools. He also brought up the subject of the fuel issues during the cold weather. Mr. Hayes emphasized that as board members they need to be careful not to overstep their boundaries and let individuals hired by the school to do their jobs. Mr. Hayes also thanked Mr. Briles for the handling of the

incident at the basketball game at South Bend Washington. The board members all remarked that they they were proud of how the girls and coaches acted that night. Mr. Briles mentioned that he also appreciated the respect the coaches showed to him that night. The game for the boys in South Bend Washington has been removed from the schedule.

6.02 Superintendent/Principal Reports - Mr. Briles reported on heating units in the high school in Ms. Vogel's room and Mr. Hirschy's room that froze and leaked on the carpet. The carpet has been cleaned and units repaired or are under repair and the insurance company has been notified. He also reported on a leak in the dome that is being investigated.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Motion made by Mr. Nagai, seconded by Mr. Hayes. Motion passed 5-0. Meeting adjourned at 1:52 PM.

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Kurt Hayes, Secretary

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Minutes recorded by Julie McLiver