

# OREGON-DAVIS SCHOOL CORPORATION

**Monday, July 21, 2014  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, July 21, 2014 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

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1.01 Welcome - Chris Lawrence - Board Members in attendance: Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Lee Nagai. Others in attendance: Nikki Salazar, Brenda Miller, Timothy Patterson, Greg Briles, Nick Otis, Julie McLiver.

1.02 Pledge of Allegiance - Greg Briles

1.03 Recognition of Visitors - None

Mr. Lawrence asked for a motion to remove Dawn Hayes from Item 2.09 to be voted on separately. Motion made by Mr. Nagai, second by Mrs. Budka. Motion passed 5-0.

## **2.0 Consent Agenda**

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2.01 Agenda - July 21, 2014

2.02 Minutes - June 16, 2014

2.03 Financial Reports - Appropriations and Fund Reports

2.04 Vendor Claims - \$988,706.11

2.05 Payroll Claims - \$405,931.46

2.06 Programs - None

2.07 Resignations and Non-Renewals - Bus Driver - Dawn Lawrence; English Teacher - Becky Asher

2.08 Retirement - None

2.09 Employment and Transfers - High School Guidance - Deb Ecker  
Half-time Jr/Sr HS PE Position - Joel Johnston  
Media Specialist - Rex Miller

Elem. Secretary/Food Service - Dawn Hayes  
HS Part-time Math Teacher/Spec. Edu. Aide -John Phillips  
Boys Varsity Basketball Coach - Joe Eskridge  
Elem. Technology Technician - Jesiah Clemons  
Social Studies Teacher/Special Education Aide - Ryan

Julian

#### 2.10 Leave Requests and Field Trip Notices

June 25-27 TAP Summer Institute - Linda Bajgrowicz,  
Christy VanDeMark, Bruce Hirschy, Tim Pletcher

July 8-11 New Tech Annual Conference - Christy  
VanDeMark, Nate Dale, Glenn Hummel, Ryan Julian, Andrew Carlin, Kathleen Gonderman,  
Robyn Healey, Tim Pletcher

June 18 FFA State Convention @ Purdue Univ. - Andrew  
Carlin

#### 2.11 Use of Facilities - June 13, 2015 - Grovertown-Hamlet-O-D Alumni

August 18, 2014 - May 22, 2015 - Starke Co. Youth Club

Motion to accept consent agenda with addendum to Item 2.09 Elem. Technology Technician added made by Mr. Nagai, second by Mr. Hayes. There was no discussion, motion passed 5-0.

Item 2.09 Employment - Dawn Hayes as Elementary Secretary/Food Service. Motion made by Mr. Nagai to approve, second by Mrs. McIntosh. As per the email Mr. Briles sent to the board on June 30th, Mrs. Hayes started working prior to this evening to get up to speed as quickly as possible. There were 7 candidates. Mr. Pletcher, Mr. Bennett and Mr. Briles narrowed the field down to 3 and then used a rubric and felt that Mrs. Hayes was the most qualified as far as skills and personality for the position. Motion passed 4-0 with Mr. Hayes abstaining.

### **3.0 Discussion/Action Items**

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3.01 Recommendation to approve Resolution 03-14. Motion made by Mrs. Budka, second by Mr. Hayes. Resolution was for temporary advancement of funds from rainy day to bus transportation to cover the gap between the date we receive the tax draw and the date necessary to pay for buses on order. Motion passed 5-0.

3.02 Recommendation to approve Resolution 04-14 Motion made by Mr. Nagai, second by Mrs. McIntosh. Resolution was for protection for school employees in regards to the fine, fees and penalties that could be imposed because of the Affordable Care Act. Motion passed 5-0.

3.03 Recommendation to approve Resolution 05-14. Motion made by Mrs. McIntosh, second by Mr. Nagai. This resolution was to transfer funds from Rainy Day Fund to pay expenses in regards to the retirement fund. Motion passed 5-0.

3.04 Review of Fuel Bids and consideration of awarding bid for Gasoline and Diesel Purchases for 2014-2015 school year. Motion made by Mr. Hayes, second by Mrs. Budka. Two bids were received one from Starke Co. Coop—gas \$3.045 per gallon and diesel \$3.427; Yoder Oil 30

cents over daily rack price for both gasoline and diesel. Mr. Briles recommended accepting the bid with Starke Co. Coop with the understanding that there will be a changeover from having the fuel on campus to cards issued for use by the drivers to fill up at the coop, with the ability to track fuel usage and mileage. Mr. Nagai made the motion to accept the bid from Starke County Coop, second by Mr. Hayes. Motion passed 5-0.

3.05 Recommendation to approve Non-Certified Benefit Package. Motion made by Mrs. McIntosh, second by Mrs. Budka. Mr. Briles explained that there were discrepancies in the package. After reviewing, all 9, 10, and 12 month employees were made consistent. Insurance benefits are only offered if the employee works 30 or more hours per week. Motion passed 5-0.

#### **4.0 Other Business Items**

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4.01 Recommendation to approve Jr/Sr High School Handbook. Motion made by Mr. Hayes, second by Mr. Nagai. There were no major changes, just updating names and class periods. Motion passed 5-0.

4.02 Recommendation to approve advertising Annual Financial Report. Motion made by Mrs. McIntosh, second by Mr. Hayes. Motion passed 5-0.

4.03 First Reading of Firearms Policy. Motion made by Mr. Hayes, second by Mr. Nagai. As of July 1st we needed some reference to firearms in our policy. Neola will send us the updated policy with our specific language that will be available at the next board meeting. Motion passed 5-0.

#### **5.0 Informational Agenda Items**

5.01 Board Member Reports - Mr. Nagai thanked all staff members that helped at the fair. There were eleven names that are interested in our school. The principals will be following up on those individuals. Many were interested in our pre-school. Our preschool is currently full with 10-12 on the waiting list. Moving forward there may be an option for a part-time preschool if the room can be made and the need exists. Mr. Hayes reported on the Summer Board Academy, said it was interesting and he learned some new things. Mrs. McIntosh mentioned attending the conference. She did receive the newsletter in the mail and appreciated receiving the welcome back letter to staff.

5.02 Superintendent/Principal Reports - The High School Gym floor was done today and needs everyone to stay off for 48 hours. The Crossing held an open house but did not inform the participating schools. The superintendents of the schools are drafting a letter to The Crossing to request them to keep each superintendent informed on the students that will be attending from each school. Building and grounds are progressing. Two rooms in the high school will be re-carpeted this next week. All of the floors except the hallways will be waxed and looking nice for the start of the school year. Board members each received binders with reports on TAP. Both building principals will be at the next board meeting to report on them. The Budget is started and we continue to look for ways to be frugal. The 2.81% decrease in funding represents the states projected enrollment for the school. Last year we were at 590 kids they projected 580 kids because they only look at kids coming into Kindergarten and kids going out from the 12th

grade. After the September ADM and February ADM is in, if enrollment is up funds will be adjusted upwards accordingly.

5.03 Staff Member Reports - none

5.04 Requested Visitor Participation - none

5.04 Adjournment - Mr. Lawrence asked for a motion to adjourn. Motion was made by Mr. Nagai, second by Mr. Hayes. Motion passed 5-0. Meeting adjourned at 7:10 PM.

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Kurt Hayes, Secretary

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Minutes recorded by Julie McLiver