

OREGON-DAVIS SCHOOL CORPORATION

**Wednesday, February 18, 2015
Regular School Board Meeting, 5:00 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School
Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Wednesday evening, February 18, 2015 at 5:00 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1.0 Call to Order

1.01 Welcome by Mr. Kurt Hayes. In Attendance: Kurt Hayes, Andrea McIntosh, Shirley Budka, Chris Lawrence, Lee Nagai, Mr. Briles, Mr. Pletcher, Mr. Bennett, Becky Berg, attorney, Nikki Salazar, Tyler Maffitt, WKVI, Julie McLiver, recording secretary.

1.02 Pledge of Allegiance led by Mr. Bennett

1.03 Recognition of Visitors - none

2.0 Consent Agenda

2.01 Agenda - February 18, 2015

2.02 Minutes - January 19, 2015, Regular and Special Meeting

2.03 Financial Reports - Appropriations and Fund Reports

2.04 Vendor Claims - \$376,708.00

2.05 Payroll Claims - \$256,936.31

2.06 Programs - none

2.07 Resignations and Non-Renewals - none

2.08 Retirement - Christy VanDeMark

2.09 Employment and Transfers - Scott Hollenbaugh, PLTW Teacher

2.10 Leave Notices and Field Trip Requests -

Leave Notices

January 21, 27, 29 William Bennett-DOE, Indianapolis, IN

January 22	Christy VanDeMark-Create Syllabus for AP US Hist, Home
January 28	Timothy Pletcher-Niles New Tech Visit
January 29	Nate Dale, Amy Budka, Angie Radtke-Curriculum Mapping, OD
February 19	Bill Bennett, Dean Corey, Tammy Whitcraft-Soc. St. Resource Fair Plymouth
March 12-15	Bill Bennett, Todd Briles, Tim Pletcher, Greg Estok-TAP Natl. Conf Los Angeles, CA
April 15	Jim Ash-Teens in Crisis, Valparaiso, IN
<u>Field Trips</u>	
May 20	5th Grade-Shedd Aquarium, Chicago, IL

2.11 Use of Facilities - March 21 - SCYC - use of Elementary Cafeteria
Feb. 21 - ODSL - Main Entrance - Lobby
April 18 - ODSL - Cafeteria

Mr. Lawrence made a motion to pull 2.08 from the consent agenda and Mr Nagai seconded. Motion passed 5-0.

Mr. Nagai made a motion to approve the consent agenda, Mrs. McIntosh seconded. Motion passed 5-0.

Item 2.08 after a short discussion Mr. Nagai made a motion to approve Item 2.08, Mrs. Budka seconded the motion. Motion passed 5-0.

3.0 Discussion/Action Items

3.01 Consideration to approve 2015-2016 Calendar. Mr. Nagai made a motion to approve, Mrs. McIntosh seconded. Discussion followed reemphasizing that the surrounding schools have gone to this calendar. Mrs. McIntosh asked if the remediation will be mandatory. That is the intent for the remediation for those failing classes, and needing remediation for testing. Mr. Nagai asked if any of the remediation days could count as snow days. The answer was no, there are already snow days built into the calendar and days from May 31-June 3 to use if necessary. He also has concerns on whether this will improve student performance. The question was asked how do we know that this is working for our students? Mr. Briles answered that it works for us when we give our students the opportunity for success. After further discussion on how to evaluate the effectiveness of going to a balanced calendar a vote was called for. The motion passed 5-0.

3.02 Consideration to approve snow make-up days, February 16, April 3, May 1 & 29, 2015. Mrs. Budka made a motion to approve snow make up days, seconded by Mr. Nagai. Motion passed 5-0.

3.03 Consideration to approve Substance Abuse Policy for employees that hold a Commercial Drivers License. Mr. Nagai made a motion to approve, Mr. Lawrence seconded the motion. The corporation recently went thru a State Police audit of our random drug test paperwork. This policy outlines discipline, an effective date for the policy and also some added drugs that the tests will be screening for that were not specified in our previous policy. Motion passed 5-0.

3.04 Consideration to approve revisions to Food Service Negative Balance Policy. Mr. Nagai made a motion to approve, Mrs. McIntosh seconded. The corporation was audited this month on the food service account and it was brought to the schools attention that we did not have a specific policy to deal with negative balances in individual lunch accounts. This policy sets out the actions that will be taken and when they will occur. Motion passed 5-0.

3.05 Consideration to approve DA Dodd moving forward with the replacement of the Pool Pak unit at the Elementary. Motion made by Mr. Nagai, seconded by Mrs. Budka. Three quotes were received—DA Dodd \$156,810.00; Ideal \$163,200.00; and Johnson Controls \$170,784.00. DA Dodd was the lowest. The insurance company has been in on three different occasions working on what they will cover. The school also has funds available from the construction loan that are set to expire if not expended before the end of this month. The amount set to expire is \$111,000.00 and Mrs. Salazar and Mr. Briles have already taken the necessary steps to secure those funds so they will not be lost. We are waiting on a final quote from the insurance company. Interior damage has to be determined also. There are two adjustors working on this with one concerned with the mechanical failure and the other with interior repairs. Motion passed 5-0.

4.0 Other Business Items

4.01 Approval of contract with Seese Excavating for snow plow services. Motion made by Mrs. Budka and seconded by Mrs. McIntosh. Mr. Seese has been doing this all along—we just did not have a new contract with him. Liability questions were answered in that all the individuals operating the equipment are covered under Mr. Seese's policy. A copy of the insurance policy will be on file in the corporation office. Motion passed 5-0.

5.0 Informational Agenda Items

5.01 Board Member Reports - All of the board members offered their congratulations to the girls basketball team. Mrs. McIntosh also commended Riley Trott for the WB Hawkins Award. Mr. Hayes brought up that the spring school board academy will be on April 9-10 and he would like the other board members to keep that date in mind. Mr. Hayes also commended Scott for the good job he has been doing in keeping the buildings clear.

5.02 Superintendent/Principal Reports - Mr. Briles showed those in attendance the new web page that Kidder & Co. having been developing and that will be launched very shortly. There are a few corrections he has requested. He highlighted a few of the menu items and a "Why Choose Our Schools" section that will be at the top of the page. Everything will be on the front page. The central office ladies and IT technicians will be trained on how to make changes to the website. There is also an app under development so people will be able to access the website on their smartphones. Along with this, Mr. Briles renewed the school house newsletter with Mr. Kidder. The newsletter will now go out 4 times a year instead of 3 for the same price and will be available on the website.

Mr. Briles also offered his congratulations to the girls and Mr. Pletcher.

In the future Mr. Briles would like to see the corporation sign up to be eligible for e-days for snow make up days. At present the elementary does not take their devices home so this is being reviewed.

Mr. Pletcher reported that financial aid night was about to start over at the high school. The Sweetheart Dance was postponed for several reasons and will be rescheduled. There will be a pep session Friday at 1:30. ISTEP practice tests are going on this week and next week. Next week is FFA week and the petting zoo will be next Friday. The staff has been instructed to share activities in their classrooms with the publication students so items can be included on the Cat Connection Blog.

Mr. Bennett - congratulated the 5/6 boys basketball team for winning the OD tourney. Sixth grade started practice testing today. Math Bowl will be next week with about 15 students. Science Bowl was about 2 weeks ago and they had 5 or 6 students involved. A great deal more has been asked of the students with the new standards and all of the testing and the teachers have been working very hard to make sure the students will be prepared. Mr. Bennett thanked the school board for their support and the appreciation they show to the teachers.

Mr. Pletcher did mention that Advanced Ed sent a team of 4 to the building for the outside evaluations for accreditation. They did give the school some specifics to work on. They will be working on the mission statement, being more specific on the school improvement plan and creating smart goals (specific, measurable and assessed.)

He also commended Delaney Shively and Blake Hurford who are finalists for the Lily Scholarship.

Pennies for Patients at the elementary school raised \$1054 and the high school just started their participation this week.

5.03 Staff Member Reports - none

5.04 Requested Visitor Participation - none

5.04 Adjournment - Motion was made by Mr. Nagai and seconded by Mrs. Budka. Motion passed 5-0. Meeting adjourned at 6:06 PM.

Shirley Budka, Secretary

Minutes recorded by Julie McLiver