

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, June 13, 2016  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, June 13, 2016 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

---

1.01 Welcome by Chris Lawrence. In attendance: Chris Lawrence, Kurt Hayes, Andrea McIntosh, Shirley Budka, Lee Nagai, Nikki Salazar, Bill Bennett, Jeff Messer, Bobby Ferch, Jim Dermody, Dr. Harman, Tim Pletcher, Greg Estok, Dan Bundridge, Deb Marsh, Brenda Miller, Rebecca Berg, Julie McLiver.

1.02 Pledge of Allegiance - Dr. Harman

1.03 Recognition of Visitors - The Board recognized Debra Marsh and presented her with a bell in commemoration of her years of teaching at Oregon-Davis Elementary School.

Mrs. Bragg was also recognized for her service with the school corporation. Her bell will be delivered to her at a later date.

## **2.0 Consent Agenda**

---

2.01 Agenda - June 13, 2016

2.02 Minutes - May 9, 2016; May 23, 2016

2.03 Financial Reports - Fund, Appropriations, Deduction Check Posting Report, Extra-Curricular Reports

2.04 Vendor Claims - \$345,930.89

2.05 Payroll Claims - \$288,990.44

2.06 Programs - Daniel Bundridge/Indiana Department of Education/State Developmental Network Update (SDN).

2.07 Resignations and Non-Renewals - Assistant Maintenance, Bill Fosburgh

2.08 Retirement - none

2.09 Employment and Transfers - Elementary Student Council Sponsors; Two Elementary Summer School Teachers; Teacher Renewals for 2016-2017; Non-Certified Personnel for 2016-2017; Proposed Athletic Extra-Curricular Assignments for 2016-2017.

2.10 Leave Requests and Field Trip Requests -

Leave Requests - 6/14-6/16 - Article 7 Conference, Plymouth, Tim Pletcher, Greg Estok, William Bennett, BJ Awald; 6/15 - Language Passage Review, Indianapolis, Bill Bennett; 6/22 - Title 1 Preschool Planning, Indianapolis, Bill Bennett and BJ Awald.

Field Trip Requests - 6/13 - SAE Students to Veterinary Science CDE in Lafayette; 6/14-6/16 - SAE Students to FFA State Convention in Lafayette.

2.11 Use of Facilities - Open Gym, Lee Nagai; June 26, Cafeteria, Hamlet Little League

Motion to approve was made by Mr. Nagai, second by Mr. Hayes.

Mrs. McIntosh asked about the use of facilities for open gym. Only one gym would be used for this activity. Both gyms would not be used at the same time for open gym. Mrs. McIntosh also asked about the balance in the Class of 2014 account and wanted to know if that could be transferred to another account. Mr. Dermody responded that the Board could give approval for those funds to be moved to another account. He will talk with Dr. Harman and this can be discussed at the July meeting.

Mr. Dermody introduced Daniel Bundridge from the Indiana Department of Education who gave a presentation on the State Development Network. Oregon-Davis has been invited to join this network which will afford information sharing with other schools, funding, and professional development for our teachers.

The motion to approve the consent agenda passed 5-0.

### **3.0 Discussion/Action Items**

---

3.01 Recommendation to approve NEOLA Policy Updates Volume, 26, Number 1: Bylaw 151.1 Organization; 1630.01 Family & Medical Leaves of Absence (FMLA); 1662 Anti-Harassment; 3362 Anti-Harassment; 3419.01 Privacy Protections of Self-Funded Group Health Plans; 3430.01 Family & Medical Leaves of Absence (FMLA); 4362 Anti-Harassment; 4419.01 Privacy Protections of Self-Funded Group Health Plans; 4430.01 Family & Medical Leaves of Absence (FMLA); 5111 Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation; 5517 Anti-Harassment; 5517.01 Bullying; 6144 Investment Income; 6151 Bad Checks and Uncollectable Debts; 7217 Possession of Firearms and Weapons by Visitors; 7510.01 Use of Corporation Physical Fitness Facilities; 8510 Wellness

Motion was made by Mr. Nagai, second by Mrs. McIntosh. Motion passed 5-0.

3.02 Recommendation to approve NEOLA Policies, The Edgar Collection (Education Department General Administrative Regulations, Internal Controls): 0140 Conflict of Interest; 1130 Conflict of Interest; 3113 Conflict of Interest; 4113 Conflict of Interest; 6110 Grant Funds; 6111 Internal Control Standards and Procedures; 6112 Cash Management of Grants; 6114 Cost

Principles - Spending Federal Funds; 6116 Time and Effort Reporting; 6320 Purchasing; 6325 Procurement - Federal Grants/Funds; 6460 Conflicts of Interest and Vendor Relations; 6550 Travel Payment and Reimbursement; 7300 Disposition of Real Property; 7310 Disposition of Surplus Property; 7450 Property Inventory; 8500 Food Services

Motion made by Mr. Hayes, second by Mrs. Budka.

This legislation was passed this past year and in response to many State Board of Accounts Audits. Internal controls forces two or three persons to review financial processes; it involves a greater degree of oversight This policy approval is the first major step in meeting statute by the July 1st deadline. Motion passed 5-0.

### 3.03 Approval of 2016-2017 ODES/OD Jr./Sr. High School Handbooks

Motion made by Mrs. Budka, second by Mr. Nagai.

The handbooks will go out in digital form, saving the cost of printed handbooks. The handbooks can be updated throughout the year. Also we are honoring the recommendation from the high school to break out the Athletic Handbook. The handbooks will be available on the website. Motion passed 5-0.

### 3.04 Approval of Primary Agreement with Crossing National, Inc. (The Crossing)

Motion was made by Mr. Nagai, second by Mrs. McIntosh.

This is the agreement for the non-traditional alternative education program. This is a two-year agreement. Oregon-Davis had two graduates that accomplished the coursework in this program necessary to graduate. OD will have seven seats and for the most part those seats have been filled. The ODSC has seen success with those students completing credit requirements. Motion passed 5-0.

### 3.05 Approval of Recommended Bluebird School Bus purchase.

Motion made by Mr. Hayes, second by Mrs. Budka.

This bid is through the CIESC bidding process. Spare tires were not ordered to stay under budget. Mr. Ferch worked hard to seek multiple quotes. This will be a Bluebird bus. Motion passed 5-0.

### 3.06 Approval of Recommended 2017 Budget Schedule.

Motion made by Mr. Nagai, second by Mrs. Budka.

This provides the Board with a formal process. It is critically important to have these dates committed to, so that budget process requirements will be met in a timely manner. Motion passed 5-0.

## **4.0 Other Business Items**

---

#### 4.01 ODSC Wellness Plan Update

Our current policy has been evaluated by the Indiana Department of Education. In addition, statute requires that every school corporation report to the Board the status of their wellness policy. Overall the policy met the requirements, or there is a work in development. One area of concern was the goal to meet nutrition education requirements. Mr. Messer and Mrs. Huitt have worked on this area and they have a plan to fix the deficiencies with the proposed changes. This will be added to the response process and we will continue to upgrade the NEOLA policy.

#### 4.02 ODSC Seclusion & Restraint Plan

This is a set policy. The last paragraph of that policy states the superintendent is charged with developing a plan. The policy is the start and we have established that. The plan will be left for Dr. Harman and will be brought to the Board in July. We will then have a policy and a plan in place and that will put us in full compliance.

### **5.0 Informational Agenda Items**

5.01 Superintendent/Principal Reports - Mr. Dermody wanted to congratulate all on the graduation ceremony, particularly the maintenance. The building and grounds looked great that night. Mr. Dermody congratulated Mr. Pletcher and his people for the ceremony.

All standardized testing processes are concluded except one. On June 21st our second IREAD3 exam will be administered by Mr. Bennett for students that did not pass the first round.

If you have a chance come by the cafeteria around 11:30 each day, it is packed with students from summer school, SCYC and the Autism Camp.

Digital Registration has been upgraded this year. Our technicians have felt the pressure to make this work. There has been a lot of work to improve the process over last year.

Mr. Dermody also expressed his appreciation for all the hard work from Mr. Estok in breaking out the Athletic Handbook.

Last week we received an invitation for OD to attend a seminar in Indianapolis that could afford us the opportunity to offer Title 1 Preschool. Mr. Bennett will be attending.

We are actively interviewing for two high school teachings spots as well as some non-certified positions.

Mr. Dermody suggested the Board might consider having a productive discussion about open gym and open swims after Dr. Harman begins his tenure. Mr. Dermody understands the idea for these activities on weekends, but week nights would have custodial personnel on duty so the schools would not be open with just one person in charge.

Mr. Dermody thanked the Board for being a great group to work with. The time has really gone fast. He wished OD the best and will think of himself as a Bobcat and will keep his eye on the corporation.

Mr. Pletcher - thanked the Board for participating in the graduation ceremonies. He really likes the traditions that are followed. He also thanked the maintenance staff for preparing the building. He is getting a lot of good feedback on the basketball teams this summer. The new speaker system in the gym is installed. Mr. Pletcher also publicly thanked the faculty and staff for another fine year.

We will no longer be affiliated with New Tech; trust, respect and responsibility were their pillars of character to follow. Going forward we will be using a new program to reaffirm "We are Bobcats" with Bobcats standing for Bringing Our Best: Character, Attitude, Teamwork and Scholarship.

Mr. Bennett - thanked the staff for another great year. He wished Mrs. Marsh and Mrs. Bragg the best and mentioned that both were influential when he started six years ago with programs that were beginning at that time. He also had a big thank you for Jeff Messer and Bobby Ferch with their help in making summer school a success. Kids are excited to see the new food choices in the cafeteria and Bobby makes sure the kids get to school safely and on time. A new hoop has been installed in the gym. At the end of the week he will be in Indianapolis for language passage review. All three administrators will be attending Article 7 training this week.

5.02 Board Member Reports - Mr. Nagai mentioned that alumni attending the banquet were very complimentary of the building and grounds. He would like to push forward the idea of open swim. Mr. Nagai also questioned what activities the marching band has planned for summer. Mr. Pletcher said the Yellowstone Trail festival parade is all that is on the schedule at this point.

Mrs. Budka thanked all the staff for another good school year.

Mr. Hayes thanked Mr. Dermody for serving as Interim Superintendent.

Mr. Lawrence followed up on that. The Board found out in October that we would be looking for a superintendent got his name in November. Mr. Dermody made a great transition and really stepped up as if he had been here for years and really worked and accomplished a great deal.

Mr. Dermody followed that up saying it was a team effort. The staff here works as a team and Dr. Harman is stepping into a very good situation.

Mr. Lawrence also spoke on open swim and said if we can get a program going summer swim lessons will be a great program for the community. Mr. Dermody agreed and spoke with Dr. Harman and said the pool can be a draw for the school.

5.03 Staff Member Reports - Mrs. Miller spoke up and said Mr. Dermody has been a joy to work with and stretched all of us. All of the administrators have stepped up and worked hard.

5.04 Requested Visitor Participation - none

5.04 Adjournment - Mr. Lawrence asked for a motion of adjournment. Motion was made by Mr. Nagai an second was by Mrs. Budka. Motion passed 5-0. Meeting adjourned at 7:50 P.M.

---

Shirley Budka, Secretary

---

---

---

---

Minutes recorded by Julie McLiver